

How to choose the perfect office space for your business



Finding the perfect office space can be one of the most difficult tasks a company faces, especially if your experience is limited.

Failure to give yourself enough time or having the wrong size space, being either too small or too large are some of the most common mistakes. Spending money on leasing an unsuitable space for months or even years can be a recipe for disaster.

To prevent this from happening we have produced a Building Suitability Report (BSR).

“We have used Paul from Apex Executive Interiors several times for locating and evaluating potential properties. He took the time to understand our needs as a business and played a pivotal role during the entire process. His intrinsic knowledge of the Sydney market and level of professional guidance was invaluable.

We continue to be satisfied clients and highly recommend him.”

Peter Zographakis - General Manager - Settlement Services International.

The BSR is tailored to suit the needs of your company. It saves you valuable time and money and will give you added confidence in choosing the perfect office space before you make any long term commitments or sign a lease.

Below are just a sample of the key questions our experts ask when assessing an office space:

- Is the floor area the correct size?
- Do you like the floor space?
- How easy would it be to adapt the layout?
- Does the building comply to regulations for people with disabilities (AS1428.1)?
- Is the sound insulation adequate between tenancies?
- Are there too many columns?
- What is the ceiling height?
- Will floor load capacity be suitable for a compactus or other storage?
- Is hot water provided?
- Are there sufficient phone lines available?
- Is adequate power available?
- What is the availability of public transport?
- Is there multi-zoning of air conditioning?
- What will the orientation of computer screens to glazing be?
- Are there any building code issues?

Sounds stressful, don't worry – Get a free BSR

FEATURED PRODUCT: Sit and stand workstations



Our height adjustable sit and stand workstations are the perfect solution if you want to change between a seated working position to a standing one quickly and with ease.

They are available in either black or white, electric or manual and come with your choice of fabric colour for the partition screen. The workstation also comes in a single desk version.



We've joined the Parramatta Chamber of Commerce

Apex Executive Interiors takes great pride in announcing that it has joined one of Australia's largest specialist business associations, Parramatta Chamber of Commerce. We look forward to playing a leading role in business advocacy of trade, commerce and social policy.



We're off to NeoCon!

Our in house interior designers will soon be making their annual trip to NeoCon the commercial interiors industry's most important annual event, held in the "Windy City" Chicago. Attending NeoCon is not only a professionally rewarding experience in addition it keeps our design team up to date with the very latest ideas and trends for corporate office fitouts.

We'll be reporting on the what's new at NeoCon in our next newsletter.

CASE STUDY

Client Profile:

Energy Action is a leading provider of Energy Procurement, Contract Management and Advisory Services employing more than 160 people.

Scope of Works:

Construction of an office fitout over two levels at the same time.

Challenge:

All of the works had to be carried out while the fitout was in occupation with no inconvenience to staff or clients.

Solution:

Effective communication with the client throughout the whole process and hour by hour planning enabled us to keep one step ahead and complete this seemingly impossible task within the tight deadline.

To read the full Case Study [click here](#).

